



## Online Form Instructions

- For the purpose of ECI REC online forms, when the word “signature” appears, a typed, legal name is an acceptable substitute. As long as the complete, legal name appears in each blank for which a signature was requested, the form is accurate and binding (pending accurate completion of all other form sections). It is not necessary to print and sign the form if users plan on taking advantage of the “submit by email” option provided on the final page of each form.
- Some rebates may require the actual signature of mechanical engineers. ECI REC will follow-up with members applying for those rebates as necessary.
- Please do not fill out the “office only” sections of the form. Tab past them when filling out the form.
- Completed forms and required sales receipts or invoices may also be submitted to ECI REC via fax at (319) 443-4359. Please submit both the completed form and accompanying invoice(s) using the same method—fax or email—to ensure they arrive together at ECI REC.
- Fill-able PDF forms work in most all web browsers, **except** Firefox. Suggested web browsers to use when completing the forms are: Internet Explorer, Chrome, Safari, Android, etc.



**East-Central Iowa Rural Electric Cooperative**

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## Employee and/or Staking Engineer Release of Responsibility

DATE: \_\_\_\_\_

The undersigned, being the owner of the real estate or the tenant in charge thereof, does hereby release the East-Central Iowa Rural Electric Cooperative from any responsibility or liability for any damage to any sub-surface unit including utility lines or drainage tile, except for such sub-surface items as may have been specifically pointed out to the employee or staking engineer of East-Central Iowa Rural Electric Cooperative and which sub-surface items were specifically marked as to the location thereof, prior to the commencement of digging operations and the undersigned does hereby acknowledge that he has read this release instrument and is aware of its contents and he has conferred with the employee or staking engineer with respect to any sub-surface items.

The undersigned further agrees and consents that this instrument shall also protect the employee or staking engineer with respect to all items set forth herein.

\_\_\_\_\_  
Member-Consumer

If submitting by email, please type your legal name in place of your signature above.

\_\_\_\_\_  
Account Number

APPROVED: East-Central Iowa Rural Electric Cooperative

BY: \_\_\_\_\_

(Original to REC and copy to Member or Tenant)