



Employment Application

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit #

City State ZIP Code

Phone: Email

Date Available: Desired Salary: \$

Position Applied for:

Are you eligible to work in the United States? YES NO Are you at least 18 years or older? YES NO

Have you ever applied at this company before? YES NO If yes, when?

Have you ever been terminated or asked to resign by an employer? YES NO

If yes, explain:

How did you hear about this position?

Describe relevant skills, systems, equipment, software, certifications, or licenses

Education

High School: Address:

Number of years attended: Did you graduate? YES NO Diploma:

College: Address:

Number of years attended: _____ Did you graduate? YES NO Diploma: _____

Other: _____ Address: _____

Number of years attended: _____ Did you graduate? YES NO Diploma: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Email: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Email: _____

Employment History

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

Please read carefully before signing

East-Central Iowa REC (ECI REC) is an equal opportunity employer. ECI REC does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, gender identity, marital status, physical or mental disability, creed, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for ECI REC to hire me. If I am hired, I understand that either ECI REC or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of ECI REC has the authority to make any assurance to the contrary.

I attest with my signature that I have given to ECI REC true and complete information on this application. No requested information has been concealed. I authorize ECI REC to contact references provided for employment reference checks. If any information I have provided is untrue, or I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature: _____ Date: _____